

# NovaDISK Installation

## INSTALLATION - CD-ROM: Windows 95, 98, or NT

To install from CD, open the NovaDISK folder and run the file "SETUP.EXE". The install program will prompt you for an installation destination and program group name. Once the install has completed, you are ready to setup and configure your backup device.

## RUNNING A BACKUP

### Select Files

To select files for backup, simply click on the Select Files button, or choose it from the menu under Run-Backup-Select Files. You will be presented with a list of volumes and files to choose from. To select a volume, directory, or file, put the mouse pointer directly over the item's name and click once. (See Figure 1)

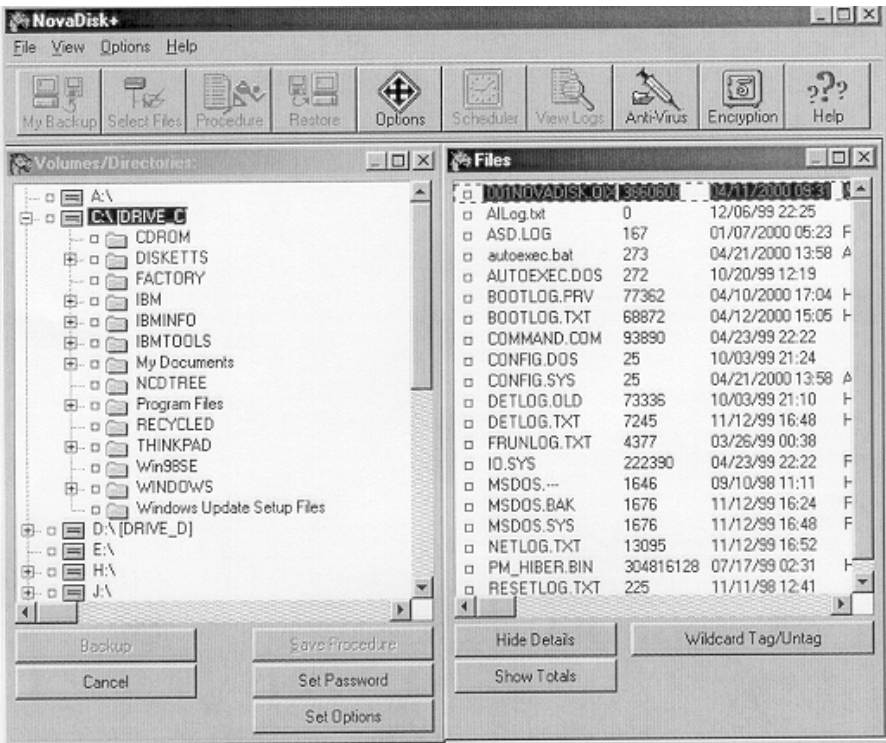


Figure 1

### Save Procedure

This button will save the current procedure and it will ask you to enter the name of the procedure and (optional) a description of the procedure. NovaDISK adds the extension .BUP to the file name for backup procedures.

### Set Password

This option will allow you to assign a password to the backup about to be performed. This password must be supplied at the time of restore.

### Set Options

This button displays the option available for the backup. You may choose to backup read-only files, hidden files, modified only files, system files and a variety of other options.

### Backup

When the criteria for the backup have been set and the files have been selected, click on the Backup button.

NovaDISK prompts you for the name of the file that you want to set as the backup file. All NovaDISK backup files are assigned the extension .QIX. Also, all files will be preceded with the number 001. When you have specified the location and name of the backup file, press the Save button. NovaDISK will start the backup, and the progress window will appear.

The progress window is designed to provide some useful feedback on the progress of the backup. It shows - files being backed up, the number of files, how far into the backup it is and how long the backup has been running. Please note that if you have the verify option turned on, NovaDISK will immediately jump into the verify routine after the backup.

### MY BACKUP

The My Backup button runs a standard backup procedure, usually set to a particular type of backup that is used often, so with the click of one button you can be off and running. To customize My Backup, from the Main Menu, select Option-My Backup. The Set My Backup window appears.

### Enter Volume List

This option is for easily selecting which volumes you would like backed up as part of My Backup. Click on the volume/drive letter to select it, or click an already highlighted drive to deselect. Click OK

### Select Procedures

This will set a defined procedure as the standard My Backup procedure. Click in the desired procedure and click OK to select.

### Set Options

This will take you to the Set My Backup Options screen.

# Restore Procedures

## NovaDisk Restore

Restore will search the database to locate and/or perform of any individual file or group of files. Once you have selected restore, you will be asked whether you would like to use the backup indexes that are stored on disk or whether you would like the program to check the media location for indexes of files related only to the specific media.

### Current Media

This button will run a scan on the media for available indexes of files, from which you can then select files, directories or volumes to restore.

### Disk Indexes

The disk Indexes button is your access to the NovaDISK programs's backup database stored on your hard drive. These keep track of all of the previously run backups and allow you to search the database for any file or group of files.



### Select a Backup Set to Restore From

Once you have clicked on one of the indexing options, NovaDisk will scan the disk indexes, and present you with a list of the backup sets that are available for restoration.

If you are going to search an index database, tag the backup set(s) to search by clicking on the set and clicking the Select button. A check mark will appear in the Tag column to show that it has been added to the search list.

Double clicking on a backup set has the same effect as clicking on the backup set and clicking Select Files. Either action will bring you to the restore files screen.

### Restore File Selection

To restore from the highlighted backup set, click on Select Files, or double click on the desired backup set name. The program will show you volume/directories and files windows, so you may select the volumes, directories or files you wish to restore. The Restore File Selection Window is similar to the Select Files for Backup selection window, with many of the same options. (See Select Files section).

### Restore

To restore the data, select the files and click on the Restore button. The progress screen will appear, and NovaDISK will restore the files based on the criteria selected.

### Rename Path

This option gives you the ability to assign an alternate location for restoring files, subdirectories, or volumes.

### Rename File

This offers you the ability to change the name of the file being restored.

For more information on NovaDisk and to download the manual go to:

[www.novastor.com/backup/tech\\_supt/bk\\_support.html](http://www.novastor.com/backup/tech_supt/bk_support.html)

## **UNINSTALL**

An uninstall utility is provided with NovaDISK. This program provides for convenient one-step removal of your NovaDISK program group and associated files.

You will be provided with two levels of uninstall:

- Selective - which removes only the files installed (leaves behind any items you have added or other items you wish to save in the NovaDISK subdirectory.
  
- Complete - which removes the entire group and any items you have added to the NovaDISK subdirectory.

To run the uninstall utility, simply click on the uninstaller icon located in the NovaDISK program group.